

Village of Shorewood
Special Public Works Committee
January 21, 2026

Call to Order: Trustee Ircink called the meeting to order at 6:01 p.m. in the Village Hall Committee Room

Members Present: Trustees Couto, McGovern

Others present: Planning Director Griepentrog, Village Manager Ewald, Director of Public Works Butschlick

1. Consider recommendation for RFP for Planning for Neighborhood Greenways and the Development of a Traffic Calming Program
 - Director Griepentrog provided an overview of the draft RFP, noting that the Parks and Public Spaces Committee had been given the same draft on January 13th.
 - He noted that the development of neighborhood greenways was identified as a short-term action within the recently adopted Pedestrian and Bicycle Master Plan.
 - He noted that traffic calming requests are currently not part of the Village's Traffic and Request Program and that the recent traffic calming demonstration activities concluded with a final report recommending that a program be developed to facilitate requests.
 - He summarized that the RFP outlined four primary tasks: identifying communication and public engagement efforts, confirming an understanding of neighborhood greenways in Shorewood, recommendations for neighborhood greenways in Shorewood, and the development of a traffic calming program.
 - He pointed out that the timeline was drafted with a goal of completing the project prior to the development of the Village's 2027 budget.

Discussion

- Tr. Ircink questioned if the tasks were prioritized in any sort of order.
 - Director Griepentrog stated that they were all equally important. He believed the first task would be to identify communication and public engagement efforts. Upon further thought he suggested that tasks 2 and 3 could be combined to make it clearer and then noted that the final two tasks could be performed concurrently.
- Tr. Ircink confirmed that the proposed budget amount included all project-related efforts, including communications.
- Tr. Ircink questioned how this project would interact with the recently announced Safe Streets and Roads For All grant funding and the previously identified bump out at the intersection of E. Capitol Dr. and N. Morris Blvd.
 - Directors Griepentrog and Butschlick confirmed that this project was separate and noted that updates on those other projects would be forthcoming.
- Tr. Ircink questioned if there were firms beyond the Village Engineer who would be interested in this type of project.
 - Director Griepentrog noted that there are firms that specialized in this type of work and hoped to receive numerous responses.
- Tr. McGovern questioned if we could require that the consultant provide potential funding or grant sources within their final reports.
 - Director Griepentrog noted that was a good idea and said he would incorporate it into the RFP.

Action

- Tr. Ircink moved to recommend the RFP for Planning for Neighborhood Greenways and the Development of a Traffic Calming Program to the Village Board for consideration; seconded by Tr. McGovern. Vote 3-0.

Follow-Up

- Director Griepentrog will update the RFP as discussed and present to the Village Board for approval at their February 2, 2026 meeting.

Motion to adjourn. Carried at 6:10 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Bart Griepentrog". The signature is written in a cursive, flowing style.

Bart Griepentrog, AICP, CNU-A
Planning & Development Director